

## SoS Digital Support Mentor Roles

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### Digital Mentor Role

(This is a voluntary position and not a paid role.)

**Organisation:** SoS Digital Support

**Location:** Mobile within the Bega Valley Shire

**Time required:** You need to offer 15hrs of Mentor Support

**Duration of role:** 6 month FREE SoS membership

**Sector:** Digital Support or seniors 50 and over

**Other Requirements that you will need to complete once your application has been approved by the Executive Committee:**

- Police Check
- Register on the 'Be Connected' website
- Complete a 'Be Connected' Sign-in sheet
- Completed the "Digital Skills Checker – Getting Started" on Be Connected website.
- Attend the Digital Mentor Workshop and obtain Be Connected Digital Mentor Certificate
- Commitment to 6 months within this role

### SKILLS AND EXPERIENCE

- Organised, reliable, enthusiastic, and motivated
  - Excellent written and verbal communication skills
  - Good interpersonal skills– able to work in a team situation and communicate clearly
  - Able to work remotely within flexible hours, across multiple locations within the Bega Valley Shire
  - Ability to think outside the square, be a self-starter, work autonomously
  - Natural mind for risk mitigation
  - Discretion for confidential information.
- Desired but not essential
    - Experience in a role as a volunteer
  - The benefits of being a Digital Mentor with us
    - Experience with a new, fast growing, and innovative NFP organisation.
    - Connect with leaders and individuals that are passionate about assisting seniors in getting online.
    - Being able to say, "I worked with this organisation right from the beginning."

# Savvy Online Seniors Digital Support

- The capacity to list numerous "real achievements and outcomes" on your resume.
- In addition to accomplishing important tasks, we also have fun. We know how to have a laugh.
- Validate the amazing skills you think you have!

*Updated 29/05/2023*